PERMITTING HOURS
ARE BETWEEN
8:00 A.M. & 2:00 P.M.
MONDAY - FRIDAY

12645 Pinecrest Parkway
Pinecrest, Florida 33156

MASTER PERMIT
NUMBER
BL2025-0096

VILLAGE OF PINECREST

Public Works Department

PUBLIC WORKS PERMIT APPLICATION

PUBLIC WORKS PERMIT # PW_____

Instructions: **PLEASE PRINT.**

1. Complete this permit application, which must be signed by the property owner and contractor qualifier. Both signatures must be notarized.
2. Submit completed application along with two sets of plans/drawings to the Building and Planning Department at the above location for processing. During the application process, you may be asked to submit additional information.
3. If road closure, lane closure or any diversion of traffic is required, an M.O.T. plan must be submitted along with the permit application.
4. Dept. of Regulatory Economic Resources (DRER) and/or Miami-Dade Water & Sewer Dept. approval required for applications involving water and/or sewer.
5. Separate permits required for construction trailer and/or portable toilet. Construction trailer prohibited on single-family residential sites.
6. All information must be completed or the application will not be accepted.

Job Address: 6610 N. Kendall Drive, Pinecrest, Fl

Description of Work: Connection to Existing Water Main on 88 Street.

Work under construction MASTER PERMIT # BL2025-0096

Value of Work: $ $134,252

Contractor Qualifier:

Norberto Josus lopez
Name

License No. CUC 1225371

Company Name DARCO Heavy equipment CORP

Address 13356 tangelo avenue

City/State/Zip Code Clewiston FL 33440

Business Telephone & Fax 305/1529303

Mobile Telephone 786/8067437

Email Address DARCO6011@gmail.com

Engineer:

Name

License No.

Company Name

Address

City/State/Zip Code

Business Telephone & Fax

Mobile Telephone

Email Address

Property Owner:

Name
Village of Pinecrest

Address
12645 Pinecrest Pwrkway

City/State/Zip Code
Pinecrest, FL 33156

Daytime Telephone & Fax

Mobile Telephone

Email Address

IMPORTANT NOTICES:

1. **DO NOT BEGIN ANY WORK WITHOUT HAVING RECEIVED YOUR VALIDATED PERMIT.** Applying for a permit does not grant the right to begin construction.
2. All contractors working within the limits of the Village are required to be registered with the Village, including current license and insurance.
3. Hours of construction are 7:00 a.m. to 7:00 p.m., Monday-Saturday. No work permitted on Sundays or holidays without prior authorization, except for emergencies.
4. No inspections will be conducted on weekends or holidays.
5. If road closure required, then construction permitted 9:00 a.m.-3:30 p.m. only. Notify Pinecrest Police (305-234-2100), Pinecrest Public Works (305-669-6916) and Miami-Dade Fire (786-331-5000) 48 hours in advance. Lane(s) must be clear of equipment/material before and after these hours. No exceptions unless approved by Pinecrest Public Works or in the event of emergencies.
6. Construction Guarantee required for all construction within rights-of-way and may be an Irrevocable Letter of Credit or a cash deposit into the Village Escrow Account. Construction Guarantee is based on 125% of the total value of the proposed work within the public right-of-way as determined by the Village. Construction Guarantee will be held for one (1) year from the date of final inspection. FPL, AT&T, Miami-Dade Water & Sewer and other Utility companies are exempt from the Construction Guarantee requirement.
7. Pre-construction meeting with Pinecrest Public Works Director required. Call 305-669-6916 to schedule at least 72 hours prior to commencement.
8. Provide letter to area residents for construction notification, if applicable.
9. Approved density/compaction test must be submitted to this office prior to final asphalt installation.
10. All construction areas must be kept clean, neat and sanitary at all times, and be restored to original condition or better. Rights-of-way and neighboring properties shall be kept free from dirt and debris, and must be protected from damage by equipment or vehicles.
11. Equipment and materials shall be stored within private property, not on public rights-of-way.
12. Open utility cuts are not permitted unless absolutely necessary. Directional bore or torpedo method is preferred. If asphalt must be cut, a patch must be 10 feet wide minimum and all utility cuts will require full lane width restoration at a minimum.
13. Do not discharge water into rights-of-way or storm drains without prior approval from Pinecrest Public Works.
14. **INSPECTIONS: To request a Public Works inspection, call 305-234-2111. Inspections are required, including a final inspection, upon completion of the project in order to close the permit.**
15. Failure to obtain an approved inspection within 180 days will cause this permit to expire and possible additional fees levied.
16. All construction undertaken with this permit shall be in strict compliance with the approved plans, the Pinecrest Public Works Standards & Specifications, and the Miami-Dade County Public Works Department Manual of Design & Construction.
17. As-built plan (hard copy and CAD file) must be submitted to this office prior to final inspection.

AFFIDAVIT – PLEASE READ CAREFULLY

Application is hereby made to obtain a Public Works permit to do work and installation as indicated. I, the OWNER of the property, certify that all work will be performed to meet the standards of all laws regarding construction in the Village of Pinecrest. I understand that separate permits may be required for ELECTRICAL, PLUMBING, DRIVEWAY and SIGNS. There may be additional permits required from other governmental agencies.

A Public Works permit application is subject to denial and a validated permit is subject to revocation or modification based upon applicable deeds, covenants, declarations, easements and any other legal restriction. By issuing a permit, the Village of Pinecrest makes no representation as to the existence or validity of any property restriction.

WARNING TO OWNER: Your failure to record a NOTICE OF COMMENCEMENT may result in you paying twice for improvements to your property. If you are spending more than $2,500 or intend to obtain financing, you may wish to consult with your attorney or lender before recording your Notice of Commencement. The Notice of Commencement must be recorded at: 22 NW 1st Street, 1st floor, Miami, Florida, 305-275-1155, ext. 6. Once recorded, the Notice of Commencement must be POSTED AT THE JOB SITE in accordance with Section 713.35, Florida Statutes.

STATE OF FLORIDA, COUNTY OF MIAMI-DADE

_____

Signature of Owner

_____

Print Name

Sworn to and subscribed before me this_____day of _____, 20_____.

_____

Signature of Notary Public - State of Florida

SEAL:

Personally known____OR, Produced identification____

Type of identification produced:_____

STATE OF FLORIDA, COUNTY OF MIAMI-DADE

_____

Signature of Contractor Qualifier

Norberto Josus Lopez

Print Name

Sworn to and subscribed before me this 15 day of January, 2026.

_____

Signature of Notary Public - State of Florida

SEAL:

ADONAY ALMEIDA NOTARY PUBLIC MY COMMISSION EXPIRES 9-21-2026 STATE OF FLORIDA COMMISSION NUMBER HH 256808

Personally known ✓ OR, Produced identification____

Type of identification produced:_____

OFFICE USE ONLY BELOW THIS POINT

CHECKLIST:
- ☐ Fire Department Approval (commercial/multi-family)
- ☐ Proof of Ownership (attach)
- ☐ HRS/DRER Approval (water, sewer, stormwater)
- ☐ Other (specify and attach) _____

PERMIT CLERK REVIEW: Initials:_____ Date:_____
- ☐ Application Complete
- ☐ Insurance Current; including General Liability and Workers' Compensation
- ☐ Contractor License (state, county, occupational)

PERMIT FEES:

Scanning Fee ($3.00 per page) $_____

Village of Pinecrest (Public Works Fee) $_____

TOTAL PERMIT FEES: $_____

***CONSTRUCTION GUARANTEE:** $_____

PUBLIC WORKS REVIEW BY:_____ DATE:_____
Signature

CONDITIONS OF APPROVAL:_____

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Revised: 6/29/15